

# École Dickinsfield School Council

## Meeting Minutes

### September 19, 2018

The École Dickinsfield School Council will work with the administration and staff to create a safe, supportive environment which challenges students to be confident and successful intellectually, socially and emotionally.

We focus on the entire school community at our meetings. We cannot discuss individual issues. Please see the teacher or administration for these items.

#### **Attendance:**

Michelle Preville-Hall  
Olivia Kenny Foran  
Jodine Wells  
Angela Urchyshyn  
Erin Keca

Lynn LeBlanc  
Jessica Abraham  
Paul Smith  
Luana Jorgenson Donahue  
Samantha Boone

Kara-Lyn Fediuk  
Theresa Rogers  
Eugene Urchyshyn  
Maryse Lessard  
Imen Mehrez

#### **1) Call to order:**

- 6:33pm

#### **2) Introductions and Welcome:**

##### *a. Quorum*

- Quorum was met.

##### *b. Role of School Councils*

- School Councils are structured groups of parents, school administrators and teachers who work together to effectively support and enhance student learning. While School Council tries to enhance the initiatives of the Parent Advisory Council (PAC), we are separate entities.

#### **3) Presentation: Extracurricular Activities and School Clubs:**

- Extracurricular activities and clubs are ongoing throughout the school year and are organized and facilitated by staff and parent volunteers. Typical activities and clubs offered are basketball, volleyball, running club, Lego club, drama club, choir, handbell choir, yoga.
- Extracurricular activities and clubs are in addition to Leader In Me activities, which are also organized and facilitated by staff. Leader In Me student jobs include lunch monitor, crossing guard, wormologists, library leader, playground pride leaders, recycling leaders and much more (more about Leader In Me can be found in your child's Agenda). Students will get to choose a leadership job sometime between September 24<sup>th</sup> to the 27<sup>th</sup>.
- Something new this year was having parents give permission for Drama Club, Choir and Handbell Choir via Google Forms. Parents felt this was way easier and more efficient than waiting for the paper permission slip to come home. All around positive feedback!

#### 4) Reports

##### a. *Principal*

- Currently sitting at 696 enrolled students at École Dickinsfield. Even with the large numbers, it was a smooth start up to the school year. Administration is looking forward to another great year!

##### b. *PAC*

- September 11<sup>th</sup> was the AGM where the Executive was voted in.
- September 20<sup>th</sup> is the Welcome Back BBQ.
- Next PAC meeting is October 9<sup>th</sup> at 9:15am. This will be the wish list meeting.
- Mark your calendars: Casino dates are November 9<sup>th</sup> and 10<sup>th</sup>. Volunteers will be needed!

##### c. *Networks*

- First Networks meeting of the school year will be October 1<sup>st</sup> at 7pm at District Office. Maryse will attend.
- Other Networks meetings scheduled for the year are as follows:  
November 5, 2018 – Joint meeting; dinner at 5:30pm, meeting at 6:00pm  
January 14, 2019 - Regular meeting at 7:00pm  
February 4, 2019 – Joint meeting; dinner at 5:30pm, meeting at 6:00pm  
March 11, 2019 – Regular Meeting at 7:00pm  
May 6, 2019 – Joint Meeting; dinner at 5:30pm, meeting at 6:00pm

#### 5) New Business:

##### a. **Teacher Introduction Email Feedback**

- School Council asked for parents to be notified in advance which class their child(ren) were in and which door to go through to help alleviate the “first day of school chaos”. Overall it was a success!

##### b. **Calendar**

- First draft is completed! One suggestion to add hot lunch deadlines, Melissa will check with the hot lunch coordinator to see if they would want that as some months the deadlines are extended to accommodate school holidays.
- Currently looking for volunteers to proofread. Please get in touch with Melissa if you are interested. [dickinsfieldschoolcouncil@gmail.com](mailto:dickinsfieldschoolcouncil@gmail.com)

##### c. **Indoor Recess Gym Use**

- An idea brought forward from last school year is to have indoor recess in the gym. It is a challenge with the size of our student population and teacher supervisor availability.
- Maryse will bring to Networks for ideas on how to accommodate this as some other schools in the District do something like this.

##### d. **Class Size**

- Larger than would like class sizes this year but still manageable for the teachers. A brief discussion about what is appropriate by Alberta Education and the bottom line is often ratios are construed because of adult to child within a school; not student to teacher in a classroom.

##### e. **Updating School Website with List of Current Teachers**

- Is on the to do list! Jodine is having slight difficulty accessing website programming rights but will happen soon.

**f. Availability of French Speaking Substitute Teachers**

- When a sub is needed for a French Immersion class, a request is made to District Office for a French speaking sub. However, they are hard to find, and sometimes French immersion classes end up with an English only speaking substitute.

**g. Presentation Ideas**

- School Council tries to do a short presentation or information session during our meeting time to help inform parents of what is going on in our school. Some ideas brought forward are Science Fair, Robotics, Peak, Nutrition, Technology in the school.
- Please email additional ideas to [dickinsfieldschoolcouncil@gmail.com](mailto:dickinsfieldschoolcouncil@gmail.com)

**6) Meeting Dates:**

- Changed from 3<sup>rd</sup> Wednesday of the month to the 2<sup>nd</sup> Wednesday of the month due to conflicts with Board meetings held at District Office. School Council meeting dates for the 2018/2019 school year are as follows:  
October 10, 2018 at 6:30pm  
November 14, 2018 at 6:30pm  
January 16, 2019 at 6:30pm  
February 13, 2019 at 6:30pm  
March 13, 2019 at 6:30pm  
April 10, 2019 at 6:30pm  
May 8, 2019 at 6:30pm  
June 12, 2019 at 6:30pm (AGM)

**7) Adjourned at 8:04pm**

**Ongoing Items:**

	Type	Item	Person Responsible	Timeline	Completed
1	Action	School calendar	Melissa / Paul	September	WIP
2	Action	Indoor recess for the winter months and Beacon Hill update on how they are resolving their lunch time supervision - Networks	Maryse	October 1	WIP
3	Action	List of teachers to be updated on website	Jodine	October	WIP