

ÉCOLE DICKINSFIELD
SCHOOL COUNCIL
June 13, 2018

Present:

Michelle Preville-Hall	Melissa Manolescu	James Hayward
Jessica Abraham	Maryse Lessard	Paul Smith
Angela Urchyshyn	Eugene Urchyshyn	

1. 2. Call To Order, Amendments to May 16th Minutes:

- a. Call to Order: 6:32 p.m. (Quorum Was Met)
- b. No amendments to the May 16, 2018 meeting minutes.

3. Outstanding Business:

a. Amendments to the Operating Procedures

Motion: **To accept the Ecole Dickinsfield Operating Procedure with amendments as discussed at the May 16, 2018 meeting.**

Moved and Seconded: *Melissa and Jessica*
All In Favour

4. Elections:

- By acclamation our Executive Members will continue as follows:

Chair – Melissa Manolescu

Vice Chair – Maryse Lessard

Secretary – Michelle Preville-Hall

*If any parent/guardian wishes to join School Council as an Executive Member for the next school year (2018/2019), School Council is always looking for individuals to participate.

Interested individuals would need to come to a meeting and put forth their wishes.

5. Meeting Dates for 2018/2019 Regular School Council

- It was decided meetings will be held on the third Wednesday of every month with the exception of April (due to spring break) and June (due to year end). No meeting will be held in December as it is often too busy with school concerts and other festivities going on in the community.
 - The first School Council meeting of the 2018/2019 school year is tentatively scheduled for September 19, 2018.
- *Dates subject to change due to Executive Member and Administration availability.

6. Adjourned 6:53 p.m.

Ongoing Items:

	Type	Item	Person Responsible	Timeline	Completed
1.	Action	Post extracurricular activities and corresponding start dates on school website.	Administration / Erin Keca	November	Yes

2.	Action	Convert calendar to PDF for online posting.	Suman Kuar / School Council	October	Yes
3.	Action	Class list posting for first day of school.	Paul Smith/ School Council	April	Yes
4.	Action	Inquire how other schools communicate class lists on first day.	School Council	February Networks Meeting	Yes
5.	Action	Sample menu of hot lunch items to be posted to the school website.	PAC (Desiree) / Erin Keca	November	Yes
6.	Action	Post list of charities on calendar, website and newsletters	Administration		Information given in November newsletter.
7.	Action	Post Hour Zero protocol information sheet to the school website.	James Hayward/Erin Keca	January	Yes
8.	Action	Parent Portal team to be available during the March Parent/Teacher interview to help parents get registered.	James Hayward/Erin Keca	March	Yes
9.	Action	Calendar subcommittee to update 2017/2018 calendar for 2018/2019. Need PDF of 2017/2018 calendar.	Paul Smith (PDF) / subcommittee to update	March – April	
10.	Tabled	Print 2018/2019 Calendar	Subcommittee	June	
11.	Tabled	Resources /funding for supervision in the gym during indoor recess for next winter (Jan/Feb/Mar 2019) – case presentation to District	Paul Smith /School Council	September 2018	
12.	Action	Digital sign – quotes , budget request to PAC	Maryse Lessard/Paul Smith	May – September 2018	Yes