

ECOLE DICKINSFIELD
SCHOOL COUNCIL
May 16, 2018

Present:

Paul Smith
Jessica Abraham

Melissa Manolescu
Maryse Lessard

1. Call to Order 6:42 p.m.

2. Quorum, Minutes and Agenda:

- a. Quorum was met
- b. Minutes accepted with no changes.
- c. Agenda was accepted with the following additions:
 - a. 5e) District Priorities
 - b. 5f) Outside sign update

3. Reports:

a. Principal

- Mr. Paul will be updating the calendar with regards to the new Peak changes. He is looking to have the Peak Program in the morning on Tuesday and Thursday starting at 7am. This will have the students missing only 1 hour of class time vs. the 1.5 hours that we currently have. They are also going to include two divisions: regular and advanced. He is still working on finalizing the details.
- May 23- Mega Boyz – Grade 5 Boys
- May 23 Grade 1 City Tour Field Trip – 9:15am – 11:45am
- May 24 1K, 1L, 2C, 2B & 2K – Heritage Park Field Trip – 11:30am – 2:00pm
- May 24 Grade 6 – Grégoire Lake Field Trip – 9:15am – 2:10pm
- May 28 – 5B, 5K, Texaco Field Trip – 9:05am - 12:00pm
- May 28 – 5C Texaco Pond Field Trip – 11:15am – 2:30pm
- May 29 – 2B, 2C – Oilsands Discovery Centre – 10:15am- 1:50pm
- May 29 – 1B, 1C – Heritage Park Field Trip – 12:00pm – 2:15pm
- May 30 – Grade 5 & 6 Track & Field – 9:05am – 2:20pm
- June 1 – Grade 1 & D Immunizations
- June 7 – Multicultural Assembly – 12:50pm
- June 11 – Grade 6 PAT – FLA, Part B
- June 12 – Grade 6 PAT – ELA, Part B
- June 14 PAT Math
- June 15 Geography Challenge – 1 :00pm – School Gym
- June 18 – Grade 6 PAT – Science
- June 20 – Grade 6 PAT – Social Studies
- June 21 – Aboriginal Day
- June 22 – Talent Show – 1:00pm
- June 22 – Grade 6 Farewell (Evening)
- June 25 – Grade 1-6 Waterpark 10:00am – 2:30pm
- June 26 Sports Day – Division 1 – 10:45am- 12:15pm, Division 2 – 12:50pm – 2:20pm
- June 27 – 3A & 3B – Heritage Park – 9:05am – 2:15pm

- June 28 – Last Day for Students, Awards Assembly
- June 29 – Last Day for Staff

b. PAC

- Budget meeting is June 12 at 9:15am.
- Hot lunch meeting May 29 at 9:15am.
- Staff Appreciation Day will be June 8th and will be catered.
- November 9th and 10th, 2018 are the next Casino dates.

c. Networks

- Beacon Hill asked the School Board if they could pay for a lunch/intramural supervisor for their school. The board indicated that this could be done but they will need to look at each case individually since they need to look at the current resources available to the school and also ensure that Union rules are not violated. In order for this to work the School will need to make a donation to the School Board and then the School Board will work on getting the appropriate resources. The main issue the School Board is worried about is sustainability year over year especially since this resource is being paid by the fundraising committee and how can they do this kind of fundraising year over year. Mr. Doug will ask the Board to send out a question to the Schools regarding lunch hour supervision. Is there a need across all schools for this?
- A bussing survey will be sent to Parents for feedback on the distance limit for school bus needs. Right now you can get a school bus to pick you up if you are past the 2.4km distance.
- Parent engagement day June 14; more information to follow when available.

ACTION: Mr. Paul and / or School Council to prepare a case presentation for the Board asking for increased supervision to accommodate use of the gym during indoor recess in the winter months.

4. Old Business

a. Calendar

- Mr. Paul is waiting to confirm details for PEAK next year. He will also review the recommendations of School Council and report back to the subcommittee.

5. New Business

a. ASCA resolution/AGM report

- P18-01 – Carried with amendments
- P18-02 – Carried with amendments
- P18-03 – Carried
- P18-04 – Defeated
- P18-05 – Carried
- P18-06 – Defeated
- Jessica talked about a speaker that was at the AGM regarding children’s anxiety issues and thought this may be a good speaker to have at our school council next year. She will provide Melissa with the contact information.
- We thanked Jessica for taking the opportunity once again to represent our school at the AGM. Thank you Jessica!

b. Operating Procedures proposed changes

- Proposed changes include:
 - 9.A. Duties of the Executive Members: Chair – changed due date of the annual report from September 30th to June 30th, as per District requirements.

- 9.A. Duties of the Executive Members: Chair – added duty: “Assume responsibility, in consultation with the School Council, for communicating with the Fundraising Association (PAC) and other parent groups within the School”.
- 9.B. Duties of the Executive Members: Vice-Chair – reworded duty: “Stay informed about School Board policy that impacts School Council”.
- 9.B. Duties of the Executive Members: Vice-Chair – added duty: “In collaboration with the Chair, review School Council Operating Procedures on an annual basis in order to maintain in a current and relevant state”.
- 9B. Duties of the Executive Members: Vice-Chair – added duty: “Attend and/or report on School Board meetings relevant to School Councils (Networks) when required”.
- 9B. Duties of the Executive Members: Vice-Chair – deleted duty: “Assume responsibility, in consultation with the School Council, for communicating with the Fundraising Association or other parent groups within the School”
- 9.B. Duties of the Executive Members: Vice-Chair – deleted duty: “Prepare to assume the position of Chair in the future”.
- 11.C. Meetings: Regular Meetings – reworded 4. to: “All open meetings shall be called with a minimum of two weeks’ notice to all members; this may occur via email or, when timing permits, via the school newsletter or other school-wide means of communication”
- 21. Dissolution – changed the time allowed for the re-establishment of School Council from forty (40) to forty-five (45) days to align with 11.C.2) which states that the first open meeting of School Council shall be held within 45 days of the first day of school.

c. School Council Annual Report

- See attached file for details of report.

d. School Council awareness – planning for September 2018

- Having a presentation at the beginning of each School Council meeting seemed to be well received by parents. Some presentations, particularly the joint presentations, were too long. Suggest to limit to one presenter per meeting, and to be shorter presentations.
- Melissa indicated that if PAC does a map like they did last year for the first day of school that we should try and have PAC and School Council on the map so that parents can realize that we have 2 very different parent groups in the school. The focus of PAC is to fundraise for the School and the focus of School Council is to advise our School and School Board on education needs and programs for our children.
- School Council will consider going into Grade 1, Kindergarten, and ECDP classes for their parent orientation events again. Teachers are always welcome to contact us to do so as well.
- Mr. Paul will inform the School Council of the first staff meeting day in August so that the School Council can give a short presentation on what School Council is all about.

e. District Priorities

- We discussed what we think the District should focus on for next year;
 - Numeracy, Literacy and Leadership
- We also discussed what the District should continue to do;
 - We very much like the Networks and the Joint Networks meeting that the School Board has since it provides an opportunity to hear what other schools are doing and also what other school are having issues with. This is a great opportunity to share opinions and ideas.

f. Outside digital sign

- Maryse provide pictures of 3 options for the sign outside. We agreed that we would try to move forward with the cheapest quote at \$22,750.00 plus taxes, freight, installation and warranty by submitting the info/proposal to PAC.
- Maryse will work on getting other quotes based on her discussion with the District Operations Manager and Mr. Paul.
- Jessica also indicated that she has a contact and she will provide this contact to Maryse.
- Mr. Paul also indicated that we could see if the Board can provide the school with a loan and then PAC can work on paying this back based on the loan agreement.

ACTION: Maryse to provide information to PAC, so that this can be considered for a project for next year.

6. LAST MEETING

- Wednesday June 13, 2018 @ 6:30pm (AGM) – Voting for your School Council Executives

7. Adjourned 8:53 p.m.

Ongoing Items:

	Type	Item	Person Responsible	Timeline	Completed
1.	Action	Post extracurricular activities and corresponding start dates on school website.	Administration / Erin Keca	November	Yes
2.	Action	Convert calendar to PDF for online posting.	Suman Kuar / School Council	October	Yes
3.	Action	Class list posting for first day of school.	Paul Smith/ School Council	April	Yes
4.	Action	Inquire how other schools communicate class lists on first day.	School Council	February Networks Meeting	Yes
5.	Action	Sample menu of hot lunch items to be posted to the school website.	PAC (Desiree) / Erin Keca	November	Yes
6.	Action	Post list of charities on calendar, website and newsletters	Administration		Information given in November newsletter.
7.	Action	Post Hour Zero protocol information sheet to the school website.	James Hayward/Erin Keca	January	Yes
8.	Action	Parent Portal team to be available during the March Parent/Teacher interview to help parents get registered.	James Hayward/Erin Keca	March	Yes
9.	Action	Calendar subcommittee to update 2017/2018 calendar for	Paul Smith (PDF) / subcommittee to	March – April	

		2018/2019. Need PDF of 2017/2018 calendar.	update		
10.	Tabled	Print 2018/2019 Calendar	Subcommittee	June	
11.	Tabled	Resources /funding for supervision in the gym during indoor recess for next winter (Jan/Feb/Mar 2019) – case presentation to District	Paul Smith /School Council	September 2018	
12.	Action	Digital sign – quotes , budget request to PAC	Maryse Lessard/Paul Smith	May – September 2018	