

Present:

Michelle Preville-Hall
Samantha Dawn
Olivia Kenny Foran
Erin Keca
Todd Byers

Kara-Lyn Fediuk
Melissa Manolescu
Cheryl Oram
Ify Obi-Nwaohei

Sarah Frohavg
James Hayward
Jessica Abraham
Maryse Lessard

1. 2. Call To Order, Introductions, Agenda, and Minutes:

a. Call to Order: 6:35 p.m. (Quorum Was Met)

b. Agenda and Minutes:

Motion:

To accept November 15, 2017 Agenda with the addition of 5c Clarification of what Apple School means in the Classroom.

Moved and seconded.

*Jessica and Maryse
All in Favour*

Motion:

To accept Minutes from October 18, 2017

Moved and Seconded:

*Jessica and Olivia
All in Favour*

3. Presentation: Anti-Bullying Program: WITS (Mrs Webb) and Hour Zero Protocol (Mr Hayward)

- Mrs Webb (school councillor) did a brief presentation on the WITS program and how it will be implemented in our school.
- WITS stands for Walk Away, Ignore, Talk it Out, Seek Help.
- The program teaches children in kindergarten to grade 3 how to make positive choices about peer conflict. It provides useful and age appropriate language for children to talk about peer victimization.
- For children in grades 4 to 6, they offer the LEADS program, which stands for Look and Listen, Explore points of view, Act, Did it work? and seek help.
- Both programs use community leaders such as police officers to reinforce the way children deal with their emotions.
- The program has been in use as a pilot program at Greely Road and Walter and Gladys Hill schools and has seen great results. The rest of the District school are initiating the program this year. For more information on the program you can visit the website at www.witsprogram.ca or if you have any questions regarding the program please email Mrs Webb at karina.webb@fmpsd.ab.ca
- Hour Zero is a program purchased by the Fort McMurray Public School District to prepare for and respond to any emergency. The District has been using the program for about 6 years now and it has evolved over the years.
- During any emergency situation the Incident Commander is the person in charge, essentially that would be the Principal or Vice Principal.
- Different emergency scenarios require different emergency protocols. The four main protocols are as follows:
 - On Alert is used to advise of a possible emergency, communicates pertinent instructions and provides opportunity to account for students.
 - Lock Down is used for threat of violence incidents. During Lock Down staff and students are to retreat to lockable rooms and lock doors.
 - Hold and Secure is used when security threat or criminal activity is outside and unrelated to the school.
 - Shelter in Place is used to direct and control movements inside the school building.

- Along with protocols, the program uses status cards to notify the incident commander of what is happening for each classroom. Red card means Immediate Assistance Required, Green card means Okay, Yellow card means Requires Attention and Blue card means Missing or Extra Student.
- Administration will upload, to the school website, the information sheet given at the meeting.

4. Reports

a. Principal

- Paul was away but Erin and James gave a quick update.
- WIG (Widely Important Goal) assembly was a bit hit.
- Remembrance Day Assembly was on Thursday November 9th.
- WITS assembly is coming up.
- Email was sent to parents on how to sign up for Parent Teacher Interviews. Parent Teacher Interviews for grades 1 to 6 will be held November 28th and 30th.
- Grade 5/6 boys' volleyball tournament will be held at Dickinsfield on November 18th.
- Our new school Librarian is doing a great job.

b. Parent Association Council (PAC)

- PAC meeting held on November 14th.
- Fundraising is going well. This includes hot lunch, art cards, couch auction (which also includes a VIP parking stall) and charity bazaar (gently used items can be dropped off at the school between November 20th and 30th).
- Online Auction will run from November 20th to November 24th and items will be available for pick up during the school Holiday Concerts.
- A significant increase in the use of the emergency lunch fund is evident this year so some of the fundraising money will be used for support as opposed to donating the money outside of the school.
- Next PAC meeting is December 12th at 9:15am.

c. Networks

- Meeting held November 6th at District Office.
- Emergency Alert System will go live in November. The system will contact all emergency contacts registered in the Power School System and has many ways to communicate with parents; phone, text, email, social media... This will alleviate the manual process that currently exists.
- The board is looking at reducing the costs for school trips. They would like parents to contribute towards these trips.
- A review of why School Council is important:
 - Legally mandated
 - Allows a parent to provide feedback to the board directly via their school council meetings.
 - Ensures that you are setting up your child for success.
 - As a parent you have a better understanding of what is happening.
 - You have an impact on District initiatives
 - You get to be part of the school's continuous improvement plan.
 - ASCA has many workshops that you can attend in order to get a better understanding of what school councils are all about.
- Next Networks meeting is January 9th at 7pm

5. Old Business

a. Posting Extracurricular Activities to School Website

- List has been compiled and will be posted soon.

b. Posting of Hot Lunch Sample Menu to School Website

- Erin will contact Desiree for sample.

c. What Does Apple School Mean in the Classroom

- The school encourages parents to pack Choose Most Often items for their child's lunch box but cannot dictate what parents pack. Staff must allow a student to eat food that is in their lunch bag, even if it is something that they consider unhealthy. The only exception would be food that contains nuts, which is an allergy concern. They can encourage the student to eat healthy options first but ultimately cannot refuse them food from their lunch bag.
- Any food brought into the class for party days or special occasions must follow the APPLE school guidelines and preferably be from the Choose Most Often category. Parents are encouraged to not bring cupcakes or treats for birthdays; some alternative suggestions are pencils, bouncy balls, or bookmarks.

6. New Business

a. Division 2 Report Cards: Outcomes based VS Percentage/Letter Grade Reporting

- Discussed at the Joint Networks meeting on November 6th was Outcomes Based reporting and what parents thought of it. The Superintendent asked Administration to bring the topic up for discussion at their next School Council meeting. Erin offered a brief presentation on outcomes based reporting (the 1-4 scale report cards).
- The Outcomes Based report card is essentially supposed to help the parent know exactly where the student needs help and where they excel. For each outcome there are three areas of reporting: Knowledge, Application and Communication. As opposed to reporting on an overall level of understanding in a particular subject, the Outcomes Based report card reports on the level of understanding of the specific outcome of that particular subject.
- Some parents feel the 1-4 scale is subjective from one teacher to another and would like to see some sort of guideline put in place. The definition of "consistently meets" for one teacher may not be the same for another. Also high staff turnover may be a factor to the subjectiveness of the reporting scale.
- The District is looking for feedback from parents of division 2 students on how they feel about the 1-4 scale of the Outcomes Based report card. Please email comments to dickinsfieldschoolcouncil@gmail.com. Comments will be compiled anonymously and submitted by our School Council Chairperson. Networks will revisit the topic at the next Joint Meeting held in February.

7. Meeting Dates:

***Please note February and March meeting dates are changed due to scheduling conflicts.**

- a. No December Meeting
- b. Wednesday, January 17, 2018 @ 6:30 p.m.
- c. Monday, February 12, 2018 @ 6:30 p.m. (changed)
- d. Wednesday, March 14, 2018 @ 6:30 p.m. (changed)
- e. Wednesday, April 18, 2018 @ 6:30 p.m.
- f. Wednesday, May 16, 2018 @ 6:30 p.m.
- g. Wednesday, June 13, 2018 @ 6:30 p.m. (AGM)

8. Adjourned 8:51 p.m.

Ongoing Items:

	Type	Item	Person Responsible	Timeline	Completed
1.	Action	Post extracurricular activities and corresponding start dates on school website.	Administration / Erin Keca	November	
2.	Action	Convert calendar to PDF for online posting.	Suman Kuar / School Council	October	Yes
3.	Tabled	Class list posting for first day of school.	Paul Smith/ School Council	April	
4.	Action	Inquire how other schools communicate class lists on first day.	School Council	TBD – Networks Meeting	
5	Action	Sample menu of hot lunch items to be posted to the school website.	PAC (Desiree) / Erin Keca	November	
6	Action	Post list of charities on calendar, website and newsletters	Administration		Information given in November newsletter.
7	Action	Post Hour Zero protocol information sheet to the school website.	James Hayward/Erin Keca	January	