

# École Dickinsfield School Parent Association

201 – Dickins Drive, Fort McMurray, Alberta T9K 1M9 Phone: 780-791-6990 Fax: 780-743-0401

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## Meeting Minutes for October 10, 2017

**Call to order:** A regular meeting of the Dickinsfield School Parent Association was held in Fort McMurray, AB on October 10, 2017. The meeting convened at 9:15 am with President Desirée Dakin presiding and secretary was present.

### Executive Members in attendance:

Desirée Dakin (President)	Janet Snow (Vice Chair)
Cheryl Oram (Secretary)	Jessica Abraham (Volunteer Coordinator)
Kat Fraese (Communications Coordinator)	Kara-Lyn Fediuk (Raffle and Fundraising Coordinator)

### Executive Members absent:

Theresa Rogers (Treasurer)	Kerri Torkkeli (Casino Chairperson)
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### General Members in attendance:

Olivia Kenny-Foran	Melissa Manolescu
Nicole Knowles	Brittany Fuhr
Kim Gartenburg	Sarah Doyle
Amanda Lewis	Violeta Jonlija
Vanessa McMahon	Kristy Sturge
Erin Keca (Vice Principal)	

### Approval of Minutes:

- **Motioned by Desirée and seconded, to approved the minutes of the September 12 minutes.**  
**Motion carried.**

### Officers' reports:

Treasurer:

- Current balances: General: \$25,738 Casino: \$41,097

Hot Lunch:

- Mitchell's has been added as a vendor.
- October saw 244 orders for a gross sales of \$9600.

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- **Motioned by Desirée, and seconded, to purchase 18 monogrammed aprons in an amount not to exceed \$350. Funds to be withdrawn from General account. Motion carried.**
- **Motioned by Desirée, and seconded, to purchase 35 tablecloths in an amount not to exceed \$500. Funds to be withdrawn from General account. Motion carried.**

## Fundraising:

- Art Cards by Kids samples will be printing today and expect to receive by Monday. Return date for orders for first printing has been set to October 25.
- Silent auction: Sarah Doyle will organize the Facebook silent auction.
- M&M Meat Shops: Kat will meet with M&M to set up fundraising account and/or “Dickinsfield shopping day”
- Volleyball canteen: Tournament dates are Nov 17, 4:00 – 7:00 and Nov 18, 9:00 – 4:00. Kristy will coordinate requirements with Mr. Arseneau.
- Meadowcreek Farms: Kara-Lyn will revisit at a later date.

## School Council:

- New meeting format went well, had a positive turnout for first meeting.
- October’s meeting will be held October 18 at 6:30, featuring presentations on Apple school guidelines and Hot Lunch information.

## New Business:

### Charity Bazaar:

- Still working on logistics with admin. If space and date issues are able to be resolved in the coming weeks, a sub-committee meeting will be announced.

## Wishlist:

- **Motioned by Desirée, and seconded, to purchase a Spelling City subscription for Claire Moisan, ELA, for the amount of \$98.69. Funds to be withdrawn from Casino account. Motion carried.**
- **Motioned by Desirée, and seconded, to purchase a blocks and assorted learning toys for Deidre Philpott, KC/D, for the amount of \$241.32. Funds to be withdrawn from Casino account. Motion carried.**
- **Motioned by Desirée, and seconded, to purchase Lego sets for Lise DeLaFranier, ECDP-A/B, for the amount of \$62.50. Funds to be withdrawn from Casino account. Motion carried.**

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- Motioned by Desirée, and seconded, to purchase one of the following: magnet kits OR 3D math shapes OR home reading books for Jessica Brunel, 2B, in an amount not to exceed \$200. Funds to be withdrawn from Casino account. Motion carried.
- Motioned by Desirée, and seconded, to purchase a Spelling City subscription for Victoria Walsh, 6K, in an amount not to exceed \$80. Funds to be withdrawn from Casino account. Motion carried.
- Motioned by Desirée, and seconded, to purchase dry erase boards and markers for Victoria Walsh, 6K, for the amount of \$197.19. Funds to be withdrawn from Casino account. Motion carried.
- Motioned by Desirée, and seconded, to purchase one of the following options: a horseshoe activity table OR a reading carpet and dry-erase boards for Helene Hopkins, 5A, in an amount not to exceed \$600. Funds to be withdrawn from Casino account. Motion carried.
- Motioned by Desirée, and seconded, to purchase Mr. & Mrs. Potato Head sets for Lise DeLaFranier, ECDP-A/B, for the amount of \$52.74. Funds to be withdrawn from Casino account. Motion carried.
- Motioned by Desirée, and seconded, to purchase iPad splitters for Cheryl MacDonald, 2K, in an amount not to exceed \$20. Funds to be withdrawn from Casino account. Motion carried.
- Motioned by Desirée, and seconded, to purchase 'Word Swatters', a pocket chart, and a light table accessory kit for Diana Anthony, KA/B, for the amount of \$157.83. Funds to be withdrawn from Casino account. Motion carried.
- Motioned by Desirée, and seconded, to purchase a 3-year subscription to AIM online gesture database for French Immersion teachers, for the amount of \$85. Funds to be withdrawn from Casino account. Motion carried.
- Motioned by Desirée, and seconded, to purchase two bean bag chairs as flexible seating for Mireille Bujold, 3B, in an amount not to exceed \$260. Funds to be withdrawn from Casino account. Motion carried.
- Motioned by Desirée, and seconded, to purchase Mr. & Mrs. Potato Head and dramatic play items for Kristy Fitzherbert, ECDP-K/L, for the amount of \$112.88. Funds to be withdrawn from Casino account. Motion carried.
- Motioned by Desirée, and seconded, to purchase board games and indoor recess activities for Naoual Mrizig, 3L, in an amount not to exceed \$200. Funds to be withdrawn from Casino account. Motion carried.
- Motioned by Desirée, and seconded, to purchase a grade 3 English home reading library for the amount of \$1650. Funds to be withdrawn from Casino account. Motion carried.

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- **Motioned by Desirée, and seconded, to pay for 50% of the cost of school agendas, for the amount of \$1650. Funds to be withdrawn from General account. Motion carried.**

## **Action Items:**

<b>Action Item</b>	<b>Responsible</b>	<b>Status</b>
Determine feasibility and pricing of water bottle station	Admin	Ongoing
Determine kit pricing and compatibility of OSMO with curriculum	Admin	Ongoing
Determine if it would be possible for students to 'opt out' of spring photos		
Determine if Boston Pizza will be continuing fundraiser	Desirée	Complete

**Date for next meeting: Tuesday, November 14 at 9:15 am**

**Adjournment:** The meeting was adjourned at 11:00 am.

## **Signatures Indicating Approval of Minutes:**

\_\_\_\_\_  
Secretary  
Dickinsfield Parent Association

\_\_\_\_\_  
Date of minutes approval

\_\_\_\_\_  
President  
Dickinsfield Parent Association

Distribution:  
Executive Members  
Attendees