

École Dickinsfield School Parent Association

201 – Dickins Drive, Fort McMurray, Alberta T9K 1M9 Phone: 780-791-6990 Fax: 780-743-0401

Meeting Minutes for March 6, 2017

Call to order: A regular meeting of the Dickinsfield School Parent Association was held in Fort McMurray, AB on March 6, 2017. The meeting convened at 9:15 am with President Desirée Dakin presiding and secretary was present.

Executive Members in attendance:

Desirée Dakin (President)

Theresa Rogers (Treasurer)

Cheryl Oram (Secretary)

Executive Members absent:

Deborah Lindenberger (Vice Chair)

Deanna Moseng (Casino Chairperson)

General Members in attendance:

Jessica Abraham

Melissa Manolescu

Kristy Sturge

Paul Smith (Principal)

Approval of Minutes: Motion was made by Desirée, and seconded to approve the minutes of the February 7, 2017 meeting. **Motion carried.**

Officers' reports:

Treasurer:

- Balances: General \$36,593, Casino \$19,132, Paypal \$7552.
- Form created for reimbursement when receipt is missing/unreadable; will be kept in office with checkbook.

Casino:

- Sign-up posted, 21/36 positions filled.
- Warning from coordinator that other groups have been having issues with volunteers not showing up for shifts. Suggestion to ask volunteers to find their own backups, or add an additional sign-up for on-call.
- Theresa will contact AGLC to determine if lunch discounts are permitted as volunteer incentive or are considered reimbursement. (AGLC does not allow gifts or payments of any kind to casino volunteers/raffle ticket-sellers).

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School council:

- ASCA resolutions will be discussed at the March 16 meeting.

Old Business:

School Clothing:

- Online shop is set up and ready for clothing selection; will narrow down selections from the hundreds of items available to simplify shopping.

Bottle refilling station:

- Thomas is in the process of applying for an environmental grant that may cover the cost of water stations.

OSMO:

- Will not be purchasing the kits as they do not coincide with school curriculum.

New Business:

Staff appreciation:

- To be held Friday, June 2. Plan is to move back to a lunch rather than breakfast; Kristy suggested a 'taco bar' buffet

Calendar:

- Proceeding with printing the calendar for the 2017/18 school year. **Motioned by Desirée, and seconded, to amend the budget for school calendar to \$1200. Motion carried.**

Action Items:

Action Item	Responsible	Status
Determine if AGLC will allow members to hold dual executive positions <i>Update Mar 10: Theresa will contact AGLC</i>	PAC	
Set up Entripy Shop (school clothing) for review at March meeting	Desirée	Complete
Bring PAC kitchen water temperature to safe standard	Admin	
Determine feasibility and pricing of water bottle station <i>Update Mar 10: Waiting on grant application.</i>	Thomas	In progress
Determine kit pricing and compatibility of OSMO with curriculum	Admin	Complete

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Date for next meeting: Monday, April 3 at 9:15 am

Upcoming meeting dates:

Tuesday, May 9

Tuesday, May 30 – Budget meeting

Adjournment: The meeting was adjourned at 10:30 am.

Signatures Indicating Approval of Minutes

Secretary
Dickinsfield Parent Association

Date of minutes approval

President
Dickinsfield Parent Association

Distribution:
Executive Members
Attendees