

École Dickinsfield School Parent Association

201 – Dickins Drive, Fort McMurray, Alberta T9K 1M9 Phone: 780-791-6990 Fax: 780-743-0401

Meeting Minutes for February 7, 2017

Call to order: A regular meeting of the Dickinsfield School Parent Association was held in Fort McMurray, AB on February 7, 2017. The meeting convened at 9:15 am with President Desirée Dakin presiding and secretary was present.

Executive Members in attendance:

Desirée Dakin (President) Theresa Rogers (Treasurer)
Cheryl Oram (Secretary)

Executive Members absent:

Deborah Lindenberger (Vice Chair) Deanna Moseng (Casino Chairperson)

General Members in attendance:

Jessica Abraham Olivia Kenny-Foran
Kara-Lyn Fediuk

Approval of Minutes: Motion was made by Desirée, and seconded to approve the minutes of the January 10, 2017 meeting. **Motion carried.**

Officers' reports:

Treasurer:

- Balances: General \$31,978, Casino \$19,136, Paypal \$11,900.
- Raffle paperwork completed and signed; have 2 years to spend proceeds.

Hot Lunch:

- Two PAC lunches scheduled for March; will attempt to fill extra space with Opa! or A&W.

Casino:

- Paperwork completed and submitted.
- Will include sign-up information in the next newsletter.

Old business:

School Clothing:

- Online store is in progress, still waiting for demo link from provider.

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Christmas Bazaar

- Will add to the AGM agenda in September to make final decision as to whether to proceed with bazaar in the future.
- Suggested to insist volunteer sign-ups are full before proceeding with planning or collecting donations.

Operation Education (Boston Pizza)

- Total donation \$288.94 (5% of \$5000 in receipts submitted). Boston Pizza will be running a spring campaign - receipts can be submitted until the end of the school year.

New Business:

- **Motioned by Theresa, and seconded, to purchase a commercial paper shredder for main office staff, for the amount of \$1704.31. Funds to be provided from General account. Motion carried.**

Action Items:

Action Item	Responsible	Status
Determine if AGLC will allow members to hold dual executive positions	PAC	
Complete AGLC raffle paperwork	Theresa	Complete
Arrange donation to McMan	PAC	Complete
Complete Casino paperwork and post Sign-up	Deanna	
Set up Entripy Shop (school clothing) for review at March meeting	Desirée	
Swap PAC fridge and stove with staff room items	Admin	Complete
Bring PAC kitchen water temperature to safe standard	Admin	
Determine feasibility and pricing of water bottle station	Thomas	
Determine kit pricing and compatibility of OSMO with curriculum	Admin	

Date for next meeting: Monday, March 6 at 9:15 am

Upcoming meeting dates:

Monday, April 3

Tuesday, May 9

Adjournment: The meeting was adjourned at 11:50 am.

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Signatures Indicating Approval of Minutes

Secretary
Dickinsfield Parent Association

Date of minutes approval

President
Dickinsfield Parent Association

Distribution:
Executive Members
Attendees