

École Dickinsfield School Parent Association

201 – Dickins Drive, Fort McMurray, Alberta T9K 1M9 Phone: 780-791-6990 Fax: 780-743-0401

Meeting Minutes for April 3, 2017

Call to order: A regular meeting of the Dickinsfield School Parent Association was held in Fort McMurray, AB on April 3, 2017. The meeting convened at 9:15 am with President Desirée Dakin presiding and secretary was present.

Executive Members in attendance:

Desirée Dakin (President)

Theresa Rogers (Treasurer)

Cheryl Oram (Secretary)

Executive Members absent:

Deborah Lindenberger (Vice Chair)

Deanna Moseng (Casino Chairperson)

General Members in attendance:

Janet Snow

Melissa Manolescu

Maryse Lessard

Thomas Andrews (Vice-Principal)

Approval of Minutes: Motion was made by Desirée, and seconded to approve the minutes of the March 6, 2017 meeting. **Motion carried.**

Officers' reports:

Treasurer:

- Balances: General \$27,364, Casino \$20,336, Paypal \$13,320.
- Casino fund deposit expected mid-May; estimated proceeds \$45,000.

Casino:

- Earned \$344 in tips.
- Suggest in future only signing up volunteers for time-slots, not specific shifts.
- Next casino application completed and submitted for October 2018.
- 2015/15 AGLC report completed; Cheryl and Maryse volunteered to audit.

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New Business:

Parent communication:

- Parent concerns that communication is inconsistent from teacher to teacher. Will discuss at next staff meeting, and request that staff weekly update be sent Friday rather than Monday so teachers can forward on to parents.
- School app is in process of being updated, expected to be more user-friendly.

Wishlist:

- **Motioned by Desirée, and seconded, to purchase a mock grocery store with cash register for Aimee Maillet, KC, for the amount of \$289.38. Funds to be withdrawn from casino account. Motion carried.**
- **Motioned by Desirée, and seconded, to purchase reading medals for Kitty Cochrane, 3K, for the amount of \$85. Funds to be withdrawn from casino account. Motion carried.**

Action Items:

Action Item	Responsible	Status
Determine if AGLC will allow members to hold dual executive positions <i>Update Mar 10: Theresa will contact AGLC</i>	PAC	Complete
Bring PAC kitchen water temperature to safe standard	Admin	
Determine feasibility and pricing of water bottle station <i>Update Mar 10: Waiting on grant application.</i>	Thomas	In progress
Determine kit pricing and compatibility of OSMO with curriculum	Admin	In progress

Date for next meeting: Tuesday, May 9 at 9:15 am

Upcoming meeting dates: Tuesday, May 30 – Budget meeting

Adjournment: The meeting was adjourned at 10:30 am.

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Signatures Indicating Approval of Minutes

Secretary
Dickinsfield Parent Association

Date of minutes approval

President
Dickinsfield Parent Association

Distribution:
Executive Members
Attendees