

École Dickinsfield School Parent Association

201 – Dickins Drive, Fort McMurray, Alberta T9K 1M9 Phone: 780-791-6990 Fax: 780-743-0401

Meeting Minutes for November 8, 2016

Call to order: A regular meeting of the Dickinsfield School Parent Association was held in Fort McMurray, AB on November 8, 2016. The meeting convened at 9:15 am with President Desirée Dakin presiding and secretary was present.

Executive Members in attendance:

Desirée Dakin (President)

Theresa Rogers (Treasurer)

Cheryl Oram (Secretary)

Deanna Moseng (Casino Chairperson)

Executive Members absent:

Deborah Lindenberger (Vice Chair)

General Members in attendance:

Paul Smith (Principal)

Thomas Andrews (Vice Principal)

Jessica Abraham

Olivia Kenny Foran

Janet Snow

Shawnisy Hiscock

Approval of Minutes: Motion was made by Theresa, and seconded to approve the minutes of the October 11, 2016 meeting. **Motion carried.**

Officers' reports:

Treasurer:

- Balances: General \$29,839, Casino \$24,997
- First volunteer audit completed, Kristy Sturge volunteered to complete the second audit.

Hot Lunch:

- Pre-ordering groceries from Save-on-Foods (Stone Creek); store management is giving a 15% weekly discount, in addition to the 15% provided on the first Tuesday each month and any savings with volunteer's rewards card. Volunteers will be required to pre-pay, or gift cards may be pre-loaded.

School Council:

- New executive has been elected. Meetings to be held 3rd Thursday each month at 6:30 pm, with the exception of December's meeting scheduled for December 1.

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- Only two schools in the district have bylaws forbidding executive members holding dual positions; verify whether this was an error by AGLC representative.

Old business:

Art Cards:

- Sales totaled \$9800; estimated earnings of \$4000 (final invoice to arrive with shipment)

Raffle:

- Ticket forms will be going home today. Will have volunteers selling tickets at ECDP/K parent-teacher night, as well as Div. 1 and Div. 2 Christmas concerts.
- Draw date will be December 12, unless sales are lower than breakeven point of 425 tickets.

Christmas Couch:

- Volunteer couch will be drawn December 2.
- Executive members are eligible to enter.
- Remaining three couches will be auctioned via Facebook page November 21-24.

School Clothing:

- To be revisited as a spring fundraiser.

Charity Bazaar:

- Craft days will be December 12/13/14.
- Crafts will cost \$4 each, maximum 2 per students.
- Proceeds to be donated to McMan Youth Family and Community Services Association.

New business:

Gift Card Draw:

- Meeting attendee and Email/Facebook signups will be done on December 2 along with volunteer couch via live Facebook post.

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Action Items:

Action Item	Responsible	Status
Set up school clothing orders	PAC	Ongoing
Determine if another school group will share canteen	Thomas	Complete
Prepare for canteen services Nov 18/19	PAC	Complete
Determine if AGLC will allow members to hold dual executive positions	PAC	

Date for next meeting: Tuesday, January 10 at 9:15 am

Adjournment: The meeting was adjourned at 10:30 am.

Signatures Indicating Approval of Minutes

Secretary
Dickinsfield Parent Association

Date of minutes approval

President
Dickinsfield Parent Association

Distribution:
Executive Members
Attendees